Call for Proposals: 
Humanities Facilitating Fund

Basic Information:

Title: Humanities Facilitating Fund (HFF) 
Award Period: July 1, 2018 – June 30, 2019 
Purpose: To provide funding for the promotion of scholarship in the humanities at GW 
Deadlines: Proposal Due: 5:00 p.m. EDT, Monday, April 30 
Eligibility: Regular-Status Faculty in humanities disciplines. 
Amounts: Awards are up to $5,000, but successful applicants may be awarded less than the amount they apply for in order to fund as many deserving applicants as possible. 
Contact: Questions can be sent to Prof. Tyler Anbinder, anbinder@gwu.edu

Program Description
The goal of the Humanities Facilitating Fund (HFF) is to provide funding for the promotion of scholarship of humanities faculty at GW.

Eligibility Criteria
HFF Principal Investigators must be regular-status faculty in humanities disciplines.

Review Criteria
Proposals will be judged on the following criteria:

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<tr>
<th>Research Proposals</th>
<th>Percent of Total Score:</th>
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<tr>
<td>Importance of Proposed Expenditures for Research Project</td>
<td>33%</td>
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<tr>
<td>Likelihood of Achieving Goals</td>
<td>33%</td>
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<tr>
<td>Clarity of Proposal and Budget</td>
<td>34%</td>
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<tr>
<td>TOTAL</td>
<td>100%</td>
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Budget
Awards will be limited to $5,000. Allowable costs include:

- **Service costs** (such as mapmaking or image rights) so long as they are important to the project
- **Travel** so long as it is important to the project and can be justified
- **Supplies** so long as they are important to project and can be justified
- **Student support** (requests must explain the student’s role in the overall research plan)
- **Publication fees or subventions** (requests must show necessity of paying such fees)
Application Procedures
The application should be **no longer than one page**, and should include:
1) A summary of the project and its significance
2) A description of the items for which you need HFF support
3) A budget
4) A listing of other GW sources of funding (UFF, CCFF, CCAS Nick-of-Time, CCAS Extended Travel Funds, etc.) for which you have applied in the last year and the outcome of those applications if known.

Applications must be submitted in .doc, .docx, or .pdf formats, and must be sent as an e-mail attachment to anbinder@gwu.edu. Make your last name and HFF are part of the document title. Applications are due by 5:00 p.m. EDT on April 30, 2018.

Review Process
Applications will be reviewed by members of the humanities advisory committee of the Vice President for Research or its designees. All applicants will be notified of the award results by the end of May. Keep in mind that no funds can be transferred to recipients’ departments until after June 30th, though pre-award spending may be eligible for HFF reimbursement if it complies with OVPR policy.

Award Administration
OVPR will transfer the award funds to the recipients’ departments. All award expenses should be charged to those departments. HFF recipients are expected to expend the award funds in a manner consistent with the approved budget and in keeping with the university’s policies. At the conclusion of the award period, HFF recipients will submit a status report of no more than one page detailing the outcomes of the project and how the award funds were spent. Publications which result from the award should acknowledge the HFF.

FUNDED PROPOSALS INVOLVING HUMAN RESEARCH PARTICIPANTS, USE OF ANIMALS, HAZARDOUS MATERIALS, AND RADIATION SOURCES must be approved through the Office of Human Research, Compliance, and/or Technology Commercialization before the actual research begins. For more information, consult these pages:

- Office of Human Research: https://humanresearch.gwu.edu
- Office of Animal Research: https://research.gwu.edu/office-animal-research
- Office of Laboratory Safety: https://research.gwu.edu/office-laboratory-safety

Patents and inventions may arise from work performed and should be disclosed to the University. For more information, consult https://commercialization.gwu.edu.