The George Washington University
Office of the Vice President for Research (OVPR)

Limited Submission Opportunities Guidance

Funding agencies and sponsors set limits for certain funding opportunities as to the number of grant applications that an institution may submit.

These opportunities are known as “Limited Submission” or “Limited Proposal” opportunities.

In these cases, OVPR oversees an internal competition to determine the proposal(s) that GW will permit to move forward.

**Participating in an internal competition is required in order for GW OVPR to move an application forward to the sponsor.**

As soon as a PI identifies a grant, award or fellowship program that limits the number of applications that GW may submit, immediately notify OVPR at askovpr@gwu.edu in order to initiate an internal competition. Include “Internal Competition” in the subject line of your email.

The Limited Submission/Proposal Internal Competition Process

**OVPR**
- E-mail Deans and Research Deans to notify them of the internal competition Notifications include:
  - Details on the specific program (sponsor, funding amount, sponsor deadline…)
  - Directions for the OVPR pre-proposal process required documents specific to the funding opportunity
  - Deadline for internal competition

**Research Deans will**
- Inform eligible faculty and research scientists of the internal competition and its details;
- Provide input that may be helpful to OVPR’s decision-making process.

**PIs will**
- Compile the documents specified in the internal competition announcement;
- Notify and consult with their Research Deans;
- Provide copies of the internal competition submissions to OVPR by the stated deadline.

**OVPR will**
- Provide copies of each school’s competition submissions to the appropriate Research Dean following the competition’s deadline;
- Evaluate and decide which submission(s) may move forward, i.e. selecting the submission(s) that from the University’s perspective, have the strongest chance of being funded;
- Notify the Research Dean(s) of the final decision(s);
- Authorize the selected PI(s) who will prepare and submit a full proposal through OVPR to the sponsor.

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